



New York State Department of Motor Vehicles  
**HOW TO APPLY FOR A NEW YORK:**

**Learner Permit**

**Driver License**

**Non-Driver ID Card**

(Please see page 2 for Instructions)

To obtain an Enhanced Driver License (EDL), additional proofs are required to show U.S. Citizenship and NYS Residency. See form MV-44.1EDL to apply.

TO GET A ↓	YOU MUST →	Fill Out MV-44	Bring Proof of Name (see ID-44)	Bring Proof of D.O.B. (see ID-44)	Pass Written Test	Pass Eye Test	ALSO Bring Your ↓	ADDITIONAL INFORMATION <i>A MCTD fee, based on county of residence, may also apply (see page 2)</i>
Learner permit for the first time	✓	✓	✓	✓	✓	✓	Social Security Card	New drivers receive a permit that can be valid for more than one year. Fee includes a \$10.00 application fee, a \$12.50 document processing fee and a license fee—total will not be more than \$120.00.
<b>Note:</b> This also applies if your license or permit is expired more than 2 years								
Learner permit (if permit expired within 2 years.)	✓				✓	✓	Expired permit or proof of name (see ID-44)	Written test may be waived if you passed the last test within 2 years. If your permit expired more than 2 years ago, you must apply for a new permit. See above.
Higher class license or to add a license class	✓				✓ (except Class D to E)		Current license or proof of name (see ID-44)	You must obtain a learner permit and pass a skills test unless you are changing from a Class D to E. There is a \$40.00 skills test fee if you want a Class A, B, C or Non-CDL C (see page 2). An additional license amendment fee is charged if you upgrade to a higher class.
<b>Note:</b> If applying for a CDL, see form MV-44.5								
NYS license in exchange for an out-of-state license	✓	✓	✓	✓		✓	Social Security Card and out-of-state license	Both written test and road test may be waived if you hold an out-of-state license that is valid or that expired within the last 12 months. The out-of-state license must have been in effect for <u>six months</u> to qualify for a test waiver. The out-of-state license must be turned in to obtain a New York license.
Replacement of lost, mutilated or stolen license, permit, or non-driver ID card	✓	✓					Old document (unless lost or stolen)	Fee is \$17.50 for a replacement license or permit. The fee is \$8.00 for a non-driver ID card valid for either 4 or 8 years. For a 10-year non-driver ID card, the fee is \$6.50 (there is no fee if you are age 62 or older AND collect SSI benefits).  If your license or permit is stolen or destroyed as a result of a crime, bring the MV-78B form completed by the police agency or a letter from the police agency (fee may be waived for licenses and permits, but not for non-driver ID cards).
Name change	✓		✓ (Proof of your new name)				Current photo license, permit, or non-driver ID card or proof of former name (see ID-44)	You must present an original US marriage or US divorce record or court issued name change decree, or 6 points of ID in your new name. There is a \$12.50 document processing fee for licenses and permits, \$5 for non-driver ID cards (no fee for an ID card if you are 62 or older AND collect SSI benefits).
Senior License (Change from DJ or MJ to D or M license)	✓						Current license or proof of name (see ID-44)	If you are 17 years old, bring in your Driver Education Certificate of Completion (MV-285). There is a \$5.00 transaction fee.
License/ID Card renewal in-person	✓ (if you do not have your MV-2 renewal letter)					✓ License Only	Current license/ID Card or proof of name (see ID-44) Social Security Card (ID Card Only)	If your license/ID Card expired more than 2 years ago, you must apply for a new learner permit/ID Card.  If renewing a CDL, see form MV-44.5.
Non-driver ID card and you never had a license or permit, or your license or permit expired over 2 years ago	✓	✓	✓	✓			Social Security Card	If you are not yet 16 years old, your parent or guardian must complete the CONSENT SECTION on page 2 of the MV-44.  Exact fee will be determined when you apply for the ID card. Average fees are \$9 - \$10 for a 4-year card, and \$13-\$14 for an 8-year card. Applicants who are EITHER 62 or older OR SSI recipients are issued a 10-year card for \$6.50. Applicants who are BOTH 62 or older AND SSI recipients are issued a 10-year card for no fee.
Non-driver ID card and you have a license or permit (current or expired within 2 years)	✓						License or permit or proof of name (see ID-44)	

# INSTRUCTIONS

## WHERE TO GET FORMS

The MV-44 (*Application for Driver License or Non-Driver ID Card*), the ID-44 (*Proofs of Identity - list of acceptable proofs of name and date of birth*), and the MV-44.5 (*Federal Requirements for Commercial Driver License Applicants*) are available at any Motor Vehicles office and at the DMV Internet office ([www.nysdmv.com](http://www.nysdmv.com)).

## EYE TEST REQUIREMENT

Eye tests may be taken at any Motor Vehicles office OR you may bring in Form MV-619 (*Eye Test Report*) completed by a medical doctor, physician's assistant, registered nurse, optometrist or optician based on an eye exam you have had within the last 6 or 12 months, as indicated on the MV-619 by the examiner.

## MINIMUM AGE FOR APPLICATION

You must be at least 16 years old when you complete a driver license application. Parental consent is required if you are under 18, unless you are 17 years old and have a Driver Education Certificate of Completion (*MV-285*). A Non-Driver ID Card is available if you are under 16, with parental consent.

## METROPOLITAN COMMUTER TRANSPORTATION DISTRICT (MCTD) FEES

Effective September 1, 2009 an MCTD fee applies to all applicants requesting an original or renewal of a license or learner permit who reside in the following twelve counties: Bronx, Kings, New York, Queens, Richmond, Dutchess, Orange, Putnam, Rockland, Westchester, Nassau, and Suffolk.

## PAYMENT OF FEES

Please make any checks or money orders payable to "Commissioner of Motor Vehicles". Cash and major credit cards are also accepted at any Motor Vehicles office.

## REQUIREMENT TO SHOW SOCIAL SECURITY CARD

You must show your Social Security Card the first time you apply for a NYS permit, driver license or ID card, when you renew your ID card, or if your permit, license or ID card is expired more than two years (*and also, if DMV has no record of your social security number*). If you are ineligible for a Social Security Card, you must present a letter from the Social Security Administration (SSA) issued within 30 days of your application to DMV, confirming your ineligibility. You must also show the INS documentation that the SSA used to determine that you are not eligible.

## HOW TO REGISTER TO VOTE OR CHANGE ADDRESS WITH THE BOARD OF ELECTIONS

The Voter Registration Application is part of the DMV forms. You can register to vote, or change your address with the Board of Elections, by completing the Voter Registration Application at the same time you are completing form MV-44 (Application for Driver License or Non-Driver ID Card) OR the MV-2 License or Non-Driver ID renewal letter. DMV will forward the application directly to the Board of Elections.

## HOW TO ENROLL IN THE NYS DEPARTMENT OF HEALTH'S *DONATE LIFE*<sup>SM</sup> REGISTRY

If you are 18 years of age or older, you may enroll in the Registry through either DMV or DOH.

You can enroll through DMV with an MV-44 application form. Simply read the Organ Donation statement and sign and date the *Donor Consent Signature* line. You can also enroll at renewal time by signing the *Donor Consent* line on your MV-2 renewal form. As of July 22, 2008, your signature on an MV-44 or MV-2 constitutes legal consent for donation. Be sure to tell your family that you have legally consented to be a donor upon your death. If you enroll through DMV, the words "**ORGAN DONOR**" will automatically be printed on the front of your DMV-issued photo document.

If you enroll in the *Donate Life*<sup>SM</sup> Registry through the Department of Health, either by telephone at (866) 693-6667 or online at [www.nyhealth.gov](http://www.nyhealth.gov), there will be no donor designation on your DMV photo document. You may, however, request to add or remove this donor designation at any time by visiting your local DMV office. There will be no additional fee to have the "ORGAN DONOR" legend added to or removed from your photo document, if requested as part of another license, permit or non-driver ID transaction. If you request a change in donor designation on your photo document as an independent transaction, there will be a \$17.50 fee for your replacement photo document.

**NOTE:** Removing the donor designation from your DMV photo document does NOT remove your name from DOH's donor registry. You must contact DOH directly at the phone number or web address above if you want to remove your name from the Registry.

## NON-CDL CLASS C LICENSE

Effective July 26, 2005, a Class D license is valid to operate vehicles for which a non-CDL C license was previously required. Applicants for an original non-CDL C will receive a Class D license; however, applicants seeking Farm (F or G) or Tow Truck (W) endorsements will continue to receive non-CDL C licenses until programming changes are completed.

