

Finance and Personnel Committee
Tuesday, August 5, 2008
County Office Building – Oswego

PRESENT: Kim Seager, Chairman; Legislators Paul Santore, Dan Chalifoux, Mike Kunzwiler, Fred Beardsley, John Proud, Kevin Gardner

STAFF & GUESTS: Legislator Art Gearsbeck, Kurt Ospelt, Joe Taormina, John St. John, Chairman Barry Leemann, Maureen Sullivan, Bob Chetney, Bruce Bisbo, Don Todd, Kathy Fenlon, Fred Maxon, Fran Lanigan, Dave Hastings, Mark See, John Kruk, Mike Allen, Frank Visser, Legislator Louella LeClair, Phil Church, Teresa Somers

PRESS: Carol Thompson

The meeting was called to order at 2:10 P.M. by Chairman Kim Seager.

EMPLOYEE RECOGNITION

Bob Chetney, a 20 year employee of Oswego County was honored by the members of the Committee. A picture was taken. Mr. Chetney is a Personnel Specialist in the Department of Personnel.

MINUTES

The minutes of the July 1, 2008 meeting were approved upon motion by Legislator Kunzwiler, seconded by Legislator Proud with all in favor.

TREASURER'S REPORT

County Treasurer John Kruk stated that the County currently has the same balance in the Capital Reserve Fund as we did at the end of last year. The uncommitted balance is \$14,142,874.68. He reported that the County has received a clean audit and is in a good financial position. Phil Church, County Administrator added that the NYS Department of Taxation and Finance has given us a waiver on the tax cap which will become effective on September 1st.

RESOLUTIONS

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF CENTRAL SERVICES TECHNOLOGY RESERVE BUDGET MODIFICATION. John St. John, from Central Services explained that this is money from a WIA Incentive Grant,

applied for by the Workforce Development Office, which reimburses the County for their share of the technology upgrade at the Fulton Branch Office Building. \$35,760.76 has been approved and received, but now must be transferred back into the technology reserve fund. Motion to approve by Legislator Kunzwiler, seconded by Legislator Proud with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SOCIAL SERVICES – METRIX DISTANCE LEARNING PILOT. Fran Lanigan explained that this budget mod is to amend the Social Services budget to accept a grant award of \$50,000 to participate in a NYS pilot to provide occupational skill assessments and distance learning options to One Stop Customers. Motion to approve by Legislator Santore, seconded by Legislator Proud with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SOCIAL SERVICES “DOMESTIC VIOLENCE NON-RESIDENTIAL SERVICES GRANT” Fran Lanigan explained that this resolution is to accept an allocation of \$25,000 to fund services designed by the local district to meet special needs of eligible TANF and TANF 200% families who are victims of domestic violence. Motion to approve by Legislator Chalifoux, seconded by Legislator Santore with all in favor

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SOCIAL SERVICES COMMUNITY SOLUTIONS FOR TRANSPORTATION FUNDING. To accept \$50,614 for transportation services. The funds are targeted to provide transportation related work support services to TANF eligible participants. Motion to approve by Legislator Kunzwiler, seconded by Legislator Santore with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SOCIAL SERVICES TANF ALLOCATION FOR SUMMER YOUTH EMPLOYMENT PROGRAM. To accept an additional \$12,892 in NYS funds to operate the TANF Summer Employment Program. Motion to approve by Legislator Proud, seconded by Legislator Santore all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION YOUTH BUREAU – REALITY CHECK. Moves allocations within the Reality Check grant to provide sufficient funds to cover payroll costs through 2008 with the CSEA contractual increase. No county funds are involved. Motion to approve by Legislator Chalifoux, seconded by Legislator Santore with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION REAL PROPERTY TAX SERVICES DEPARTMENT – Assessment Improvement Study Grant. Dave Hastings explained that his department has received a grant award in the amount of \$50,000 that requires a study to develop a plan to review at least one system of assessing that will apply common standards to every parcel in the County. Motion to approve by Legislator Gardner, seconded by Legislator Santore with all in favor. Administrator Church stated that this needs go before the Community and Consumer Affairs Committee. Therefore approval is pending until the jurisdictional committee approves it.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION COUNTY TREASURER'S OFFICE – SHARED TAX COLLECTION DATABASE STUDY GRANT. To accept the Shared Tax Collection Database Study Grant from the NYS Office of Real Property Tax Administration. Motion to approve by Legislator Proud, seconded by Legislator Santore with all in favor.

RESOLUTION AWARDED PROFESSIONAL SERVICES CONTRACT “CREDIT AND DEBIT CARD PROCESSING” TREASURER'S OFFICE. This service will start with delinquent taxes. There is no cost to the County. Charges for the service will be paid by the taxpayer. Motion to approve by Legislator Kunzwiler, seconded by Legislator Santore with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION E-911. Wireless 911 Expedited Deployment Contract. Motion to approve by Legislator Kunzwiler, seconded by Legislator Santore with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION HIGHWAY DEPARTMENT – SALE OF ASPHALT TO TOWNS. Kurt Ospelt explained that the County has received paving commitments totaling \$813,200. He is asking the Legislature to approve a budget mod for \$314,000 which would increase both the expense and revenue accounts to \$814,000. Motion to approve by Legislator Gardner, seconded by Legislator Proud with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF SOLID WASTE – GAS AND OIL. To cover the increased price of diesel fuel. Motion to approve by Legislator Chalifoux, seconded by Legislator Kunzwiler with all in favor.

RESOLUTION ESTABLISHING CAPITAL PROJECT #175 – FERROUS RECOVERY METAL SYSTEM – ENERGY RECOVERY FACILITY. This project is considered a recycling project and is eligible for matching funding through the NYSDEC recycling fund. The project has been put on the waiting list for a grant. It may be two to three years before this money becomes available. The County needs to fund the project up front in order to get reimbursed by the State of NY. Frank Visser explained that with the State grant money and the anticipated revenues (under current market conditions) the project should pay for itself in less than 2 years. The County will also increase its recycling rate by approximately 2,000 tons per year and eliminate that amount of material from the landfill. Motion to approve by Legislator Santore, seconded by Legislator Kunzwiler with all in favor.

RESOLUTION INCREASING AUTHORIZATION OF CAPITAL PROJECT #155 – AIRPORT OBSTRUCTION STUDY. This project is to identify, using previously obtained aerial mapping, obstructions that penetrate the Runway End Siting Surface. This information is required to determine the minimum number of trees that need to be removed or lowered to keep the threshold at the existing runway end or minimize the amount of displacement required. It was noted that this is an ILS runway. This resolution will have to go before the Infrastructure and Facilities Committee prior to being voted on by the full

Legislature. Motion to approve by Legislator Santore, seconded by Legislator Chalifoux with all in favor.

NEW DEPUTY TREASURER

John Kruk, County Treasurer introduced his new Deputy Treasurer Christine Wolford to the Committee. Chris replaces long time employee Martha See, who has retired.

VACANCY REPORTS/EMPLOYEE COUNTS/EMPLOYEES ON LEAVES OF ABSENCE. The members had no questions regarding these reports.

VACANCY REVIEW REQUESTS

District Attorney

District Attorney Investigator - #12865015 – Motion to approve by Legislator Proud, seconded by Legislator Santore with all in favor.

Public Works

Heavy Equipment Operator/Highway Worker III - #50140033 and backfill resulting vacancies – Motion to approve by Legislator Gardner, seconded by Legislator Kunzwiler with all in favor.

Building Maintenance Mechanic Supervisor - #16025006 and backfill. Motion to approve by Legislator Gardner, seconded by Legislator Kunzwiler with all in favor.

Social Services

Caseworker - #60102009 – Motion to approve by Legislator Santore, seconded by Legislator Kunzwiler with all in favor.

Social Welfare Examiner - #60107039 and backfill resulting vacancies

Social Welfare Examiner - #60107014 and backfill resulting vacancies. Motion to approve both positions by Legislator Chalifoux, seconded by Legislator Kunzwiler with all in favor.

VACANCY REVIEW POLICY REVISION

Administrator Church distributed the new policy to the members. One of the changes is to give the County Administrator authorization to make a 30 day temporary appointment in the event of an emergency. Motion to accept vacancy review policy by Legislator Kunzwiler, seconded by Legislator Beardsley with all in favor.

EXECUTIVE SESSION

Motion to go into executive session for the purpose of “Collective Negotiations under Article 14 of the Civil Service Law (the Taylor Law)” by Legislator Kunzwiler, seconded by Legislator Santore with all in favor. Executive Session 3:47 P.M.

Motion to end executive session by Legislator Kunzwiler, seconded by Legislator Chalifoux with all in favor.

ADJOURN

There being no further business a motion was made by Legislator Santore to adjourn, seconded by Legislator Kunzwiler with all in favor.