

**Finance and Personnel Committee**  
**Thursday, April 3, 2008**  
**2:00 P.M.**  
**County Office Building – Oswego**

**PRESENT:** Kimberly Seager, Chairman; Legislators John Proud, Paul Santore, Mike Kunzwiler, Kevin Gardner, Fred Beardsley, Dan Chalifoux

**ALSO:** Legislator Louella LeClair, Fred Maxon, John Kruk, Richard Mitchell, Legislator Art Gearsbeck, Legislator Art Ospelt, Mr. & Mrs. Pringle, Frank Visser, Terri Somers, Phil Church, Legislature Chairman Barry Leemann, Don Wart, Evan Walsh, Dave Turner, Dr. Norfleet, Donald Dodd, Janet Clerkin, Mark See, Reuel Todd, Dave Hastings, Kathy Fenlon, Maureen Sullivan, Patty Familo, Legislator Morris Sorbello, Fran Lanigan, Chris Gosek.

The meeting was called to order at 2:00 P.M. by Chairman Seager.

Minutes – the minutes of the March 4, 2008 were approved as amended by Legislator Kunzwiler, seconded by Legislator Proud with all in favor. *The amendment is to add Legislator Beardsley as excused at the March 4, 2008 meeting and remove Legislator Gardner as excused as he was present.*

**EMPLOYEE RECOGNITION**

Phil Church, County Administrator congratulated Maureen Sullivan, Director of Personnel and Patty Familo, Personnel Specialist on being certified as Senior Professional's in Human Resources. To become certified, an applicant must pass a comprehensive examination and demonstrate a strong background of professional human resource experience. A photo was taken in the chambers.

**TREASURER'S REPORT**

John Kruk, County Treasurer and Mark See, Chief Accountant provided the 2007 Annual Financial report Summary for the County to the members of the committee. Mark and John reviewed the report. Mark stated that we maintained the fund balance in 2007 and that it was a good year financially. He stated that we need to look to the future. Treasurer John Kruk stated that it was a good year but that we need to stay mindful. A copy of the report is made a part of these minutes.

## **CAPITAL IMPROVEMENT PROGRAM**

Phil Church discussed and reviewed the capital plan with the members. A copy of the report is made a part of these minutes.

## **RESOLUTIONS**

1. Resolution Authorizing Deletion of One Full-time Position and Creation of Two Part-Time Positions in the Office of Emergency Management. Motion to approve by Legislator Santore, seconded by Legislator Kunzwiler with all in favor.
2. Resolution Appointing Interim Director of Public Health for the County of Oswego. It was noted that the appointment of Dr. Norfleet would become permanent upon the approval of the State Commissioner of Health. Motion to approve by Legislator Proud, seconded by Legislator Santore with all in favor.
3. Resolution Authorizing Budgetary Modification Board of Elections – Costs Associated with Special Election for the 48<sup>th</sup> Senatorial District. To replenish funds not anticipated by the Board of Elections due to the special election in the 48<sup>th</sup> Senatorial District. Motion to approve by Legislator Kunzwiler, seconded by Legislator Beardsley with all in favor.
4. Resolution Awarding Professional Services Contract “Fixed Asset Inventory Service” Department of Purchasing. Motion to accept Lockwood Technology at \$12,000. Motion to approve by Legislator Chalifoux, seconded by Legislator Proud with all in favor.
5. Resolution Authorizing Expenditure from Capital Reserve No. 146 – Highway and Automotive Equipment. To take \$1,256,000 from Capital Project # 121 to replace aging and worn equipment in the Highway Department. Motion to approve by Legislator Santore, seconded by Legislator Gardner. Legislator Kunzwiler asked that this be tabled for one month. He stated that this is a lot of money. He echoed comments made by the Treasurer’s Office of unknown’s and asked that it be tabled for one month until we get a better grasp. Legislator Chalifoux seconded the motion to get it to the floor. A roll call vote was taken with all Legislators voting against the table except Legislator Kunzwiler. Motion failed. Legislator Beardsley stated that this needs to go forward as this has been sitting for a year and some of the equipment takes months to get. On the original motion which was made and seconded all members were in favor except Legislator Kunzwiler who voted no.
6. Resolution Authorizing Budgetary Modification Youth Bureau- Cultural Resources Council Grant. A grant of \$1,000 was received from the Cultural Resources council to expansion on the work that was started last year on “A

History of Camp Hollis” Copies of the book will be donated to local libraries. Motion to approve by Legislator Gardner, seconded by Legislator Santore with all in favor.

7. Resolution Authorizing the Chairman of the Legislature to Enter into an Agreement in Relation to the Snowmobile Trail Development and Maintenance Program and Authorizing Acceptance of Grant Monies and Budget Modification for the 2007-2008 Snowmobile Program. Authorizes acceptance of 2007-2008 NYS Snowmobile Trail Grant funds and distribute same. Motion to approve by Legislator Chalifoux, seconded by Legislator Santore with all in favor.

## **VACANCY REVIEW**

### **1. SOCIAL SERVICES**

1. Typist (p.t.) #61180905
2. Social Welfare Examiner #60101021 (and backfill resulting vacancies)
3. Social Welfare Examiner #60107039 (and backfill resulting vacancies)
4. Social Welfare Examiner #60107039 (and backfill resulting vacancies)
5. Social Welfare Examiner #60104033 (and backfill resulting vacancies)
6. Senior Caseworker #60102109 and backfill resulting vacancies)

Motion to approve the above positions by Legislator Proud, seconded by Legislator Beardsley with all in favor.

### **2. DISTRICT ATTORNEY**

1. Assistant District Attorney # 12875006.

Motion to approve the above position by Legislator Kunzwiler, seconded by Legislator Chalifoux with all in favor. A motion to fill the salary up to \$65,672 was made by Legislator Beardsley and seconded by Legislator Proud. After discussion Legislator Beardsley and Legislator Proud withdrew their motion. It was determined that DA Dodd would need to come back to the committee for salary approval.

### **3. PUBLIC WORKS**

1. Heavy Equipment Operator/Highway Worker III # 50140036 (and backfill resulting vacancies)
2. Light Equipment Operator/Highway Worker I #50140002
3. Light Equipment Operator/Highway Worker I #50140008

4. Light Equipment Operator/Highway Worker I #50140003

Motion to approve the above positions by Legislator Chalifoux, seconded by Legislator Gardner with all in favor.

4. PUBLIC HEALTH

1. Registered Professional Nurse #40113012
2. Registered Professional Nurse #40113001
3. Registered Professional Nurse #40113049

Motion to approve the above positions by Legislator Proud, seconded by Legislator Santore with all in favor.

5. SOLID WASTE

1. Transfer Station Operator #81660059 (and backfill resulting vacancies)

Motion to approve the above position by Legislator Santore, seconded by Legislator Beardsley with all in favor.

6. SHERIFF'S DEPARTMENT

1. Patrol Officer – Sgt. #31110013 (and backfill resulting vacancies)
2. Registered Professional Nurse #311150076

Motion to approve the above positions by Legislator Gardner, seconded by Legislator Santore with all in favor

7. TREASURER'S DEPARTMENT

1. Deputy Treasurer #13225017 (and backfill resulting vacancies)

Motion to approve the above position by Legislator Proud, seconded by Legislator Beardsley with all in favor.

**SET MANAGEMENT SALARY TREASURER'S DEPARTMENT**

Motion by Legislator Santore, seconded by Legislator Gardner to set Deputy Treasurer Position at \$46,346.00 All in favor.

**VACANCY REPORTS/EMPLOYEE COUNTS/EMPLOYEES ON LEAVES OF ABSENCE**

Maureen Sullivan reviewed the report with the members. Maureen also discussed the county work force and retirements. She announced that there will be a “Succession Planning” Workshop at a future Department Heads Meeting.

### **EXECUTIVE SESSION**

Motion to enter into executive session regarding collective negotiations by Legislator Proud, seconded by Legislator Gardner with all in favor.

Motion to end executive session by Legislator Kunzwiler, seconded by Legislator Beardsley with all in favor

### **ADJOURN**

There being no further business a motion was made by Legislator Santore and seconded by Legislator Kunzwiler to adjourn. All in favor.