

Finance and Personnel Committee
Monday, February 2, 2009
2:00 P.M.
County Office Building – Oswego

PRESENT: Arthur Ospelt, Chairman; Legislators Shawn Doyle, Fred Beardsley, Dan Chalifoux, Michael Kunzwiler, Paul Santore, John Proud

STAFF &

GUESTS: Philip Church, County Administrator; Barry Leemann, Chairman of the Legislature; Legislator Arthur Gearsbeck; Robert Hayes, John Kruk, County Treasurer; Reuel Todd, Sheriff; George Williams, County Clerk; Georgiana Mansfield, Patricia Familo, Frank Visser, Howard Nolan, Kurt Ospelt, Kathy Fenlon, Maureen Sullivan, Director of Personnel; Fred Maxon, Kathryn Caltabiano, Frances Lanigan, Mark See, David Turner, William Scriber, Shane Broadwell, Susan Pritchard

PRESS: Carol Thompson, Amber Withers

The meeting was called to order at 2:02 P.M. by Chairman Arthur Ospelt.

MINUTES

The minutes of the December 2, 2008 and January 6, 2009 meetings were approved upon motion by Legislator Chalifoux, seconded by Legislator Beardsley with all in favor.

TREASURER'S REPORT

John Kruk, County Treasurer, discussed they are working on closing the books for 2008 and the reserve report will be given at the next meeting.

In addition, John recommended approval of a professional services contract for Centralized Tax Collection Database Services. This contract will involve a comprehensive centralized database for tax collection within Oswego County. Three Requests for Proposals were received and Kruk recommended that this contract be awarded to the lowest bid of \$43,955.00 by KVS Information Systems, Inc. of Williamsville, NY. A motion to approve was made by Legislator Chalifoux, seconded by Legislator Doyle, with all in favor.

ADMINISTRATOR'S REPORT

Philip Church, County Administrator, reported on the New York State budget and fiscal crisis. He identified areas that will be impacted by cuts in the state budget such as school aid, pre-school and special education programs, healthcare and human service. Since Oswego County has been fiscally conservative and has built up a fund balance, we are in pretty good shape and will not be immediately affected by state cut backs. We will have to keep a close watch and may ultimately have to mirror cuts to services and programs on the local level.

RESOLUTIONS

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF COMMUNITY DEVELOPMENT, TOURISM AND PLANNING – ENTERGY DONATION FOR PRO-AM FISHING TOURNAMENT. This allows Oswego County to use donated funds for expenses related to hosting the Oswego County Pro-Am Tournament. A motion to approve was made by Legislator Santore, seconded by Legislator Chalifoux, with all in favor with the exception of Legislator Doyle.

RESOLUTION ACCEPTING BOA PROGRAM AWARD AND APPROVING A BUDGET MODIFICATION FOR THE DEPARTMENT OF COMMUNITY DEVELOPMENT, TOURISM AND PLANNING. This authorizes the receipt and subsequent disbursement of grant funds secured under the NYS Brownfield Opportunity Area (BOA) Program for use in the City of Fulton. A motion to approve was made by Legislator Kunzwiler, seconded by Legislator Santore, with all in favor.

RESOLUTION AUTHORIZING THE CHAIRMAN OF THE LEGISLATURE TO ENTER INTO AGREEMENT IN RELATION TO THE SNOWMOBILE TRAIL DEVELOPMENT AND MAINTENANCE PROGRAM AND AUTHORIZING ACCEPTANCE OF GRANT MONIES AND BUDGET MODIFICATION FOR THE 2008-2009 SNOWMOBILE PROGRAM. This approves establishment of accounts necessary to fund ten snowmobile clubs under the 2008-2009 NYS Snowmobile Trail Grant Program and allows the Oswego County Department of Community Development, Tourism and Planning to distribute \$265,550 to the clubs. It also authorizes the Chairman of the Legislature to enter into contracts with the State of New York and each of the ten clubs in Oswego County for use of these funds. A motion to approve was made by Legislator Proud, seconded by Legislator Doyle, with all in favor.

RESOLUTION INCREASING AUTHORIZATION OF CAPITAL PROJECT NO. 168 – CAMP HOLLIS RENOVATIONS. This authorizes the transfer of \$66,700 from Capital Reserve No. 21 – Buildings Renovations to Capital Project No. 168 – Camp Hollis Renovations, increasing it to a maximum of \$120,475 to perform various renovations at the camp. A motion to approve was made by Legislator Chalifoux, seconded by Legislator Proud, with all in favor.

RESOLUTION ESTABLISHING CAPITAL PROJECT #182 REHABILITATION OF COUNTY ROUTE 2 BRIDGE OVER TROUT BROOK – BIN 3313760, TOWN OF RICHLAND. This authorizes the expenditure from Capital Reserve No. 16 – Bridges, to establish Capital Project #182 with an authorization level of \$250,000. A motion to approve was made by Legislator Doyle, seconded by Legislator Santore, with all in favor.

RESOLUTION ACCEPTING A FEDERAL AVIATION ADMINISTRATION GRANT ESTABLISHING A CAPITAL PROJECT TO PERFORM THE DESIGN PHASE FOR AIRCRAFT TIE-DOWN APRON REHABILITATION AT THE OSWEGO COUNTY AIRPORT. The Highway Dept./Airport will receive 95% Federal funding (\$71,250) and 2.5% State funding (\$1,875) for this project. The Local share for this project will be \$1,875, which will come out of the Airport budget. A motion to approve was made by Legislator Kunzwiler, seconded by Legislator Proud, with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION SHERIFF'S DEPARTMENT – SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP). This authorizes receipt of \$18,990 from the Governor's Traffic Safety Committee into revenue line 3110.4330.6 (STEP-Selective Traffic Enforcement Program-Rural Enforcement Proposal FFY 2009) and to transfer \$18,990 into expenditure line 3110.5120 (Overtime Payments). A motion to approve was made by Legislator Beardsley, seconded by Legislator Santore, with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF PERSONNEL – 2009 COUNTY OBLIGATIONS. This allows a transfer total of \$439,250 from the 9060.5860 Health and Welfare account to the 9060.5860 Health and Welfare sub-accounts in order to cover Oswego County's 2009 obligations. A motion to approve was made by Legislator Kunzwiler, seconded by Legislator Proud, with all in favor.

RESOLUTION APPOINTING TRUSTEE FOR OSWEGO COUNTY'S 457 PLAN. The Hartford Retirement Plan Group, Administrator for Oswego County's 457 Plan, recommended that Reliance Trust Company be appointed as Trustee for the Plan to replace resigning Trustee - State Street Bank and Trust Company. A motion to approve was made by Legislator Beardsley, seconded by Legislator Santore, with all in favor.

PROPOSAL TO INCREASE BED TAX TO 5%

A motion to table was made by Legislator Doyle, seconded by Legislator Santore, with all in favor.

PERSONNEL

VACANCY REVIEW

Health Department

1. Registered Professional Nurse #40113012
2. Registered Professional Nurse #40113049
3. Registered Professional Nurse #40113001
4. Public Health Nurse #40121018
5. Public Health Nurse #40113080

Motion to approve the above five positions by Legislator Proud, seconded by Legislator Santore, with all in favor.

Board of Elections

1. Election Clerk #14550018

Motion to approve the above position by Legislator Kunzwiler, seconded by Legislator Chalifoux, with all in favor.

Personnel

1. Senior Typist #14330004
2. Employee Benefits Assistant - #14331004
3. Typist #14330002

Motion to approve the above three positions by Legislator Proud, seconded by Legislator Chalifoux, with all in favor.

County Clerk

1. Index Clerk 14110029

Motion to approve the above position by Legislator Doyle, seconded by Legislator Beardsley, with all in favor.

Highway

1. Crew Leader/Maintenance Road & Bridges #50140048

Motion to approve the above position by Legislator Doyle, seconded by Legislator Santore, with all in favor.

Solid Waste Programs

1. Solid Waste Program Assistant #81660051

Motion to approve the above position by Legislator Doyle, seconded by Legislator Santore, with all in favor.

Social Services

1. Social Welfare Examiner #60101018
2. Social Welfare Examiner #(not yet determined)
3. Community Service Worker #60104022
4. Community Service Worker (p.t.) #60200909

Motion to approve the above four positions by Legislator Santore, seconded by Legislator Doyle, with all in favor.

Sheriff's Department

1. Criminal Investigator #31110011

Motion to approve the above position by Legislator Doyle, seconded by Legislator Santore, with all in favor.

Vacancy Reports were reviewed by the Committee. Maureen Sullivan, Director of Personnel, stated that as of the 1/23/09 Full-Time Vacancy Report, Oswego County has saved \$77,727.69 from 16 vacant positions in 2009.

SET HIGHWAY DEPARTMENT SALARY

To set Assistant Engineer, SG40, OCPA position salary in Highway Department at \$52,468. Motion to approve by Legislator Santore, seconded by Legislator Doyle, with all in favor.

PROPOSAL TO CHAIRMAN LEEMANN

In December 2008, Legislator Kunzwiler submitted a proposal for the County to institute a hiring freeze policy that would eliminate current vacant positions and prevent filling new positions. County Administrator Philip Church thought a hiring freeze would be too restrictive, and suggested that departments not spend any savings from vacancies on equipment or contractual expenses in 2009. Legislator Proud concurred and stated that a hiring freeze policy seemed excessive but might be an option at a later time. After much debate, a motion to approve Church's proposal was made by Legislator Kunzwiler, seconded by Legislator Beardsley, with all in favor. The Committee did not act on Legislator Kunzwiler's proposal.

EXECUTIVE SESSION

Motion to enter into executive session at 3:00 P.M. regarding the Taylor Law by Legislator Santore, seconded by Legislator Proud, with all in favor. Legislator Kunzwiler was not able to stay for Executive Session.

Motion to end executive session at 3:55 P.M. by Legislator Chalifoux, seconded by Legislator Santore, with all in favor.

ADDITIONAL RESOLUTIONS

Resolution Authorizing Execution of Agreement with Oswego County Sheriff's Silver Star Association (pending union ratification). Motion to approve by Legislator Santore, seconded by Legislator Beardsley, with all in favor.

Resolution Authorizing Execution of Oswego County Management Compensation Plan 2009-2012. Motion to approve by Legislator Santore, seconded by Beardsley, with all in favor.

ADJOURN

There being no further business, a motion to adjourn at 4:00 P.M. was made by Legislator Chalifoux, seconded by Legislator Doyle, with all in favor.