

Finance and Personnel Committee
Tuesday, June 30, 2009
2:00 P.M.
County Office Building

PRESENT: Arthur Ospelt, Chairman; Legislators Shawn Doyle, Fred Beardsley, Paul Santore, Mike Kunzwiler, Dan Chalifoux

EXCUSED: Legislator Jack Proud

STAFF &

GUESTS: Legislators Barb Brown, Bob Hayes, Lou LeClair, Art Gearsbeck, Morris Sorbello. Fran Lanigan, Georgiana Mansfield, Terry Wilbur, John Kruk, Maureen Sullivan, Carol Alnutt, Legislature Chairman Barry Leemann, Mr. & Mrs. Pringle, Phil Church, Terri Somers

The meeting was called to order at 2:00 P.M. by Chairman Ospelt.

EXECUTIVE SESSION

Motion to go into executive session for the purpose of the "Appointment of a Particular Person" Motion by Legislator Kunzwiler, seconded by Legislator Doyle with all in favor.

Motion to come out of executive session at 2:25 by Legislator Doyle, seconded by Legislator Kunzwiler with all in favor.

RESOLUTION APPOINTING DIRECTOR OF PERSONNEL FOR THE COUNTY OF OSWEGO. Motion to appoint Carol Alnutt, Personnel Director for the County of Oswego for a six year term by Legislator Kunzwiler seconded by Legislator Doyle with all in favor.

County Administrator Phil Church discussed the restructuring the Personnel Department. Carol Alnutt, Maureen Sullivan and the County Administrator have worked together on the restructuring. There are basically two branches within the Department. Civil Service and Benefits. The proposal would be to eliminate the Personnel specialist position being vacated by Carol Alnutt. The new position would be a Personnel Specialist Trainee. After two years this position would be upgraded to a Personnel Specialist. The current two Personnel Specialist positions would be deleted and changed to Employee Benefits Administrator and Personnel Administrator. Through these changes, the department would realize a savings this year of \$18,817. If the committee agrees, a resolution will be prepared for the meeting of the Legislature to adopt and implement these changes. Motion to approve by Legislator Doyle, seconded by Legislator Kunzwiler with all in favor. The County Administrator noted that this is Maureen's last meeting and spoke of her dedication to the department. He thanked her for her years of service to the County of Oswego.

TREASURER'S REPORT

County Treasurer John Kruk stated that the uncommitted capital reserve fund balance is similar to last month at \$13,118,950.22. He commented that we are in good shape.

MINUTES

The minutes of the June 2, 2009 meeting were approved by Legislator Doyle, seconded by Legislator Santore with all in favor.

COUNTY ADMINISTRATORS REPORT

Phil Church gave a snap shot of where we are. He noted that the departments are watching their spending which is noted on the attached report. He stated that workers comp and self insurance are right on track. NYSAC did a County Budget Survey and Oswego County is just about average. If the sales tax legislation does not get passed in Albany it will work out to about a \$6 million dollar loss impacting County Property Taxes by an increase of 16%

Phil has spoken with Steve Aquario of NYSAC. Steve is concerned regarding sales tax extenders. NYSAC found a sponsor in the Senate and Assembly to make these bills permanent thus eliminating the paperwork. NYSAC has asked all counties to pass these bills.

RESOLUTION IN SUPPORT OF A8765 AND S5922 TO PROVIDE COUNTIES WITH PERMANENT AUTHORITY IN THE IMPOSITION OF SALES AND USE TAX RATES. Motion to approve by Legislator Kunzwiler, seconded by Legislator Doyle with all in favor.

The County Administrator discussed a call he received from the Governor's Office asking him to pressure our local senator with regard to the situation in Albany. Chairman Leemann stated that he has already done it.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF SOLID WASTE – SAFETY TRAINING GRANT. Motion to approve by Legislator Santore, seconded by Legislator Doyle with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION E-911 LIDAR. Motion to approve by Legislator Beardsley, seconded by Legislator Santore with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF SOCIAL SERVICES SNAP ADMINISTRATIVE FUNDING. Motion to approve by Legislator Chalifoux, seconded by Legislator Doyle with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF SOCIAL SERVICES TO ACCEPT FEDERAL MENTAL HEALTH FUNDING. Motion to approve by Legislator Doyle, seconded by Legislator Beardsley with all in favor.

RESOLUTION AUTHORIZING BUDGETARY MODIFICATION DEPARTMENT OF SOCIAL SERVICES – DOMESTIC VIOLENCE NON-RESIDENTIAL SERVICES ALLOCATION. Motion to approve by Legislator Santore, seconded by Legislator Chalifoux with all in favor.

RESOLUTION AMENDING BUDGET TO ACCEPT FUNDING AND PLAN TO IMPROVE CHILD PROTECTIVE SERVICES. Motion to approve by Legislator Santore, seconded by Legislator Chalifoux. Discussion: Legislator Kunzwiler had concerns regarding the hiring of 36 employees. He stated that the report reads that there could be a spike in cases. Frank Lanigan stated that the \$500,000 is seed money. She explained that she would not recommend hiring less. She went on to say that with any hiring there are those that will not succeed. It takes a long time to train a worker. She explained that the work load is intense and it burns workers out. A monthly report will be provided to the Legislature. A citizen’s advisory board is being developed as well. The county Administrator does not have a time line as to when this board will be put together, however he indicated that he would like to see it by the end of summer. Legislator Kunzwiler suggested that the minority leader and majority leader work with Phil and Fran on this. Fran Lanigan also mentioned that a Child Protective Team is again being discussed. The County Administrator also asked for permission to hire the individuals approved without returning to the committee . Motion to approve the resolution is unanimous.

RESOLUTION INCREASING PETTY CASH FUNDS IN THE OSWEGO COUNTY CLERK’S OFFICE. This resolution is for funds to accommodate an additional drawer in the County Clerk’s Office due to remodeling. Motion to approve by Legislator Doyle, seconded by Legislator Santore with all in favor.

PERSONNEL

Vacancy Reports/Employee Counts/Employees on Leaves of Absence. Maureen Sullivan explained that savings to date are \$596,467.12.

VACANCY REVIEW

New Business	Vacancy Date	Recommendation by Finance and Personnel Commit
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A. Social Services

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| 1. Director of Assistance Programs - #60107034 | | Approved |
| 2. Social Welfare Examiner - #60107014 | 04/15/09 | Approved |
| 3. Community Service Worker - #60104062 | 06/29/09 | Approved |

B. Sheriff’s Dept.

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| 1. Correction Officer - #31150008 | 05/12/09 | Approved |
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2. Criminal Investigator - #31110031	07/02/09	Approved
3. Patrol Officer - #31110070	06/27/09	Approved
4. Patrol Officer - #31110073	07/31/09	Approved

The above positions were approved upon motion by Legislator Santore, seconded by Legislator Kunzwiler with all in favor

Maureen Sullivan presented an additional position as a result of Carol Alnutt being appointed Director of Personnel.

Personnel Specialist/Trainee - #14330006. Motion to approve by Legislator Santore, seconded by Legislator Doyle with all in favor.

REQUEST FOR PROPOSAL (RFP) FOR WORKERS' COMPENSATION THIRD PARTY ADMINISTRATOR (TPA) Maureen stated that hopefully a contract will be awarded by October 15th. The implementation date is January 1, 2010. She presented a chart of the process to the members for their review

ADJOURN

There being no further business a motion was made by Legislator Doyle and seconded by Legislator Santore to adjourn. Meeting adjourned at 3:15 P.M. with all in favor.