

Finance and Personnel Committee
Tuesday, September 2, 2009
2:00 P.M.
County Office Building

PRESENT: Arthur Ospelt, Chairman; Legislators Fred Beardsley, Dan Chalifoux, John Proud, Paul Santore, Shawn Doyle

EXCUSED: Legislator Mike Kunzwiler

STAFF & GUESTS: Mike Allen, John Kruk, Deborah Myers, Richard Mitchell, Mark See, Carol Alnutt, Howie Nolan, Dr. Norfleet, Fred Maxon, David Turner, Bob Lighthall, Chairman Barry Leemann, Kathy Fenlon, Phil Church, Terri Somers, Sue Pringle

The meeting was called to order at 2:00 P.M. by Chairman Ospelt.

Minutes – The minutes of the August 4, 2009 meeting were approved upon motion by Legislator Chalifoux, seconded by Legislator Beardsley with all in favor.

TREASURER’S REPORT –

John Kruk reported that there is a little over 13 million in the uncommitted balance. He then discussed the upcoming County Property Auction scheduled for October 3rd at BOCES. He explained that as of 11:30 a.m. this morning, there were 118 properties. Last year there were 72. John reminded everyone that by resolution, the last day to redeem property is Friday September 4th. The properties are comprised of residential that haven’t paid since 2005 and vacant or commercial since 2007.

ADMINISTRATOR REPORT –

Phil Church, County Administrator discussed clarification of some information regarding Federal Stimulus Money. He stated that there are several sources, none of which is complete. He discussed two particular websites. The first is Pro Republican which is maintained by Newsmedia. HE explained that this particular site is misleading and suggests that the County hasn’t received a dime. The second, Open Book by the State comptroller is a good source. However is doesn’t tell what the county has been approved for, but rather only what we have received. The Administrator further mentioned that there are some things missing on the list.

Legislator Shawn Doyle arrived at 2:10 P.M.

PURCHASING

Fred Maxon, Purchasing Director discussed changes to the Purchasing Policy. He explained that the EPA has asked that the county change a couple of procurement policies. We received a positive audit. This is the Federal Government's attempt to ensure we are following guidelines. Motion to approve the changes by Legislator Doyle, seconded by Legislator Chalifoux with all in favor.

Pre Qualified listing, Engineers, Architects, Computer specialist. Fred Maxon submitted a listing of respondents to our Prequalification RFQ. The committee must act followed by approval of the full Legislature. The listing will be confirmed and modified on an annual basis. Motion to approve by Legislator Doyle, seconded by Legislator Beardsley with all in favor.

Cooperative Fuel Bid – Update on status. Fred Maxon stated that his department has developed a system for the pricing and tracking of fuel costs. A summary was provided to the members.

RESOLUTIONS

Resolution Authorizing Budgetary Modification Oswego County Youth Bureau Camp Zerbe. To blacktop the basketball court and take care of the safety hazards at Camp Zerbe. Motion to approve by Legislator Chalifoux, seconded by Legislator Santore with all in favor.

Resolution Authorizing Budgetary Modification Oswego County Youth Bureau Meaning of Services Award. Motion to approve by Legislator Proud, seconded by Legislator Beardsley with all in favor.

Resolution Authorizing Budgetary Modification Department of Social Services Additional TANF Funding for Transitional Jobs Program. To accept an allocation of \$106,586 to operate a transitional jobs program for TANF eligible families. Motion to approve by Legislator Proud, seconded by Legislator Santore with all in favor.

Resolution Authorizing Budgetary Modification Department of Social Services Community Solutions for Transportation Funding. To amend the Social Services budget to accept an allocation of \$55,123 to provide transportation related services to support employment for eligible persons. Motion to approve by Legislator Proud, seconded by Legislator Chalifoux with all in favor.

Resolution Authorizing Budgetary Modification Department of Social Services to Accept Federal Funding for HEAP. To accept a total of \$216831 in federal HEAP funds to operate HEAP funded initiatives including a "Clean & Tune" initiative and the early mail-out process. Motion to approve by Legislator Santore, seconded by Legislator Beardsley with all in favor.

Resolution Authorizing Transfer from Capital Reserve #146. To purchase seven new sedan vehicles for the Oswego County Health Department. Motion to approve by Legislator Chalifoux, seconded by Legislator Proud with all in favor.

\Resolution accepting an Air '99 Grant Establishing a Capital Project to Construct a Cold Storage Building at the Oswego County Airport. Motion to approve by Legislator Beardsley, seconded by Legislator Chalifoux with all in favor.

Resolution Authorizing Budgetary Modification Department of Community Development, Tourism and Planning. To establish accounts necessary to accept and disperse a \$75,000 CDBG grant. Motion to approve by Legislator Beardsley, seconded by Legislator Proud with all in favor.

Resolution Authorizing Budgetary Modification Highway Department – Sale of Asphalt to Towns. Motion to approve by Legislator Beardsley, seconded by Legislator Santore with all in favor.

Resolution authorizing Expenditure from Capital Reserve No. 18 – Road Construction. Motion to approve by Legislator Beardsley, seconded by Legislator Doyle with all in favor.

Resolution Authorizing the Reclassification of One Position in the Highway Department. To upgrade Equipment Mechanic II to Crew Leader. Motion to approve by Legislator Chalifoux, seconded by Legislator Beardsley with all in favor.

Resolution Establishing the 2009 County Equalization Rates for Towns and Cities within Oswego County. Motion to approve by Legislator Doyle, seconded by Legislator Santore with all in favor.

Resolution Authorizing Budgetary Modification Health Department – Emergency Mosquito Control Toad Harbor. Motion to approve by Legislator Beardsley, seconded by Legislator Doyle with all in favor.

PERSONNEL

Set OCPA Salary – Social Services

To establish a starting salary for Director of Assistance Programs (SG40). The individual selected has 32 years of experience in the Department of Social Services most of which has been in the Assistance Programs Division. It was requested to start the salary at \$54,000 given the employee's years of quality service and knowledge of the program

Vacancy Reports/Employee counts/Employees on Leaves of Absence. The committee members had no questions with regard to the reports. Chairman Ospelt mentioned that to date savings have amounted to \$884,000.

VACANCY REVIEW REQUESTS

New Business	Vacancy Date	Recommendation by Finance and Personnel Committee
A. Probation Department		
1. Probation Officer - #32011023	08/13/09	Approved
B. Sheriff's Department		
1. Correction Officer - #31150081	08/18/09	Approved
2. Patrol Officer - #31110070	08/17/09	Approved
3. Patrol Officer - #31110071	08/20/09	Approved
C. Social Services		
1. Account Clerk (p.t.) - #70000902	07/31/09	Approved
2. Caseworker - #60102124	09/11/09	Approved
3. Caseworker - #60102072	09/04/09	Approved
4. Social Welfare Examiner - #60107002	08/24/09	Approved
5. Support Examiner - #60108028	08/31/09	Approved
D. E-911		
1. Telecommunicator - #36420037	08/08/09	Approved
2. Telecommunicator (p.t.) - #36420909	08/02/09	Approved

Motion to approve the above positions by Legislator Doyle, seconded by Legislator Beardsley with all in favor.

EXECUTIVE SESSION

Motion to go into executive session for the purpose of potential litigation regarding workers compensation by Legislator Beardsley, seconded by Legislator Chalifoux with all in favor. 2:30 P.M.

Motion to end executive session by Legislator Santore, seconded by Legislator Beardsley with all in favor.

ADJOURN

There being no further business the meeting was adjourned at 3:17 P.M. upon motion by Legislator Chalifoux, seconded by Legislator Santore with all in favor.

