

Finance and Personnel Committee
Tuesday, October 6, 2009
2:00 P.M.
County Office Building

PRESENT: Arthur Ospelt, Chairman; Legislators Fred Beardsley, Dan Chalifoux, John Proud, Paul Santore, Shawn Doyle, Mike Kunzwiler

STAFF & GUESTS: Chairman Barry Leemann, Legislator Bob Hayes, County Administrator Phil Church, Richard Mitchell, Reuel Todd, Legislator Louella LeClair, Sue and Myron Pringle, Mike Allen, Donna Kestner, Legislator Art Gearsbeck, Deborah Meyers, Dr. Norfleet, Fran Lanigan, Bill Malone, John Kruk, Mark See, David Turner, Carol Alnutt, Bob Chetney, Dave Hastings, Kurt Ospelt, Carol Thompson, Aaron Curtis.

The meeting was called to order at 2:00 P.M. by Chairman Ospelt

MINUTES

The minutes of the September 2, 2009 meeting were approved upon motion by Legislator Doyle, seconded by Legislator Santore with all in favor.

TREASURER'S REPORT

John Kruk. County Treasurer noted that he has passed out the Capital Reserve Analysis. He stated that at the beginning of the year they had a little over 15 million and currently have a little over 12 million. He also discussed sales tax revenue. Though sales tax has been going down, he stated that we are only slightly below budget. He will continue to update the members monthly and stated that his opinion is that we will meet budget. He discussed the Radio system. He has talked with bond counsel. He is preparing a resolution for us and there is also a SEQR that needs to be down for this system. The Treasurer's Office is waiting to see what the actual amount is going to be so we can bring something forward to this committee.

ADMINISTRATOR'S REPORT

Phil discussed the 2010 budget. He explained that we are getting hit by a number of things this year, one being NYS Retirement. The State is requiring the County to pay an additional 2 million dollars next year over and above the 3.1 we are currently paying. There will be increases in health insurance and we re losing interest at about 1 million. A half million will be lost on the nuclear plants and the Sheriff's Department has mandated increased costs. The largest things hitting the County are NYS Retirement. Therefore Phil asked approval from the committee to use vacancy savings. Motion to approve by Legislator Santore, seconded by Legislator Doyle with all in favor.

Legislature Chairman Barry Leemann addressed the members of the committee. He stated that a lot of hard work is being done on the budget. He stated that unfunded State Mandates are still killing us. He asked this committee to give the County Administrator the charge to analyze the Department of Health Environmental Management Section. There are 12 employees there and it cost approximately 700,000 to run it last year. This is a non mandated department. He does not feel we could do away with it all completely but he suggested that the County could save 500,000. If we don't run this department the State would have to take it over. Motion was made to examine the possibility of eliminating this department. Motion to approve by Legislator Doyle, seconded by Legislator Beardsley with all in favor.

Chairman Ospelt stated that there will more than likely be several meetings held leading up to the adoption of the budget. He stated that we are getting hit by the State every day.

RESOLUTIONS

Resolution Authorizing Budgetary Modification Health Department – Recognize CDC Grant Funding and Transfer of Funds for Swine Flu Response. Motion to approve by Legislator Doyle, seconded by Legislator Chalifoux with all in favor.

Resolution Authorizing Budgetary Modification Department of Social Services Community Solutions for Transportation funding. Motion to approve by Legislator Doyle, seconded by Legislator Santore with all in favor.

Resolution Authorizing Budgetary Modification Department of Social Services to Accept Additional State Funding. Motion to approve by Legislator Proud, seconded by Legislator Santore with all in favor.

Resolution Authorizing Budgetary Modification Department of Social Services Nutrition Education Program Funding. Motion to approve by Legislator Proud, seconded by legislator Chalifoux with all in favor.

Resolution Authorizing Budgetary Modification Department of Community Development, Tourism and Planning. Motion to approve by Legislator Chalifoux, seconded by Legislator Beardsley with all in favor.

Resolution Authorizing Budgetary Modification Department of Community Development, Tourism and Planning – Community Development Block Grant. Motion to approve by Legislator Beardsley, seconded by Legislator Chalifoux with all in favor.

Resolution Authorizing Budgetary Modification Department of Community Development, Tourism and Planning Energy Conservation Studies. Motion to approve by Legislator Doyle, seconded by Legislator Santore with all in favor.

Resolution Establishing Capital Project No. 26 Correctional Facility’s Master Control System. Motion to approve by Legislator Doyle, seconded by Legislator Santore with all in favor.

Resolution Authorizing Budgetary Modification Sheriff’s Department snowmobile Purchase. The informational memo was corrected to read three snowmobiles instead of two. Motion to approve by Legislator Santore, seconded by Legislator Doyle with all in favor.

Resolution Amending Capital Project No. 121 – Highway Equipment – 2009. Motion to approve by Legislator Beardsley, seconded by Legislator Chalifoux with all in favor.

Resolution authorizing budgetary Modification County Treasurer’s Office - Budget Modification Andrew Michaud Nursing Home. Motion to approve by Legislator Proud, seconded by Legislator Doyle with all in favor.

Resolution Authorizing Professional Services Contract Personnel Department. This resolution is to approve award of Third Party Administration services related to Oswego County’s Self Inured Workmen’s Comp Program to the POMCO Group – EM Risk Management. Motion to approve by Legislator Doyle, seconded by Legislator Beardsley with all in favor.

WORKPLACE VIOLENCE PREVENTION PROGRAM

Carol Alnutt, Director of Personnel discussed the Workplace Violence Prevention Program with the committee members. She stated that if the members are in agreement with the policy, it would need to be approved and adopted by this committee. Personnel will then begin training the employees. Administrator Church stated that we will also do the physical work as outlined and noted in the report. Motion to approve by Legislator Chalifoux, seconded by Legislator Doyle with all in favor.

VACANCY REVIEW

New Business	Vacancy Date	Recommendation by Finance and Personnel Commit
A. Health Department		
1. Public Health Nurse - #40115030	08/25/09	Approved
2. <i>Registered Professional Nurse - #40113001</i>	09/25/09	<i>Approved *</i>
B. Veterans		
1. Senior Typist - #65110001	08/31/09	Approved
C. District Attorney		
1. Typist - #12875005	09/21/09	Approved

D. Social Services

- | | | |
|----------------------------------------------------------|----------|----------|
| 1. Senior Account Clerk - #60108020 | 09/09/09 | Approved |
| 2. Principal Social Welfare Examiner - #60104061 | 10/16/09 | Approved |
| 3. Senior Social Welfare Examiner - # not yet determined | | Approved |
| 4. Social Welfare Examiner - # not yet determined | | Approved |

E. Probation

- | | | |
|----------------------------------------------------|----------|----------|
| 1. Probation Supervisor - #32011005 | 09/18/09 | Approved |
| 2. Senior Probation Officer - # not yet determined | | Approved |
| 3. Probation Officer - # not yet determined | | Approved |

F. Sheriff's Dept.

- | | | |
|-------------------------------|----------|----------|
| 1. Patrol Officer - #31110008 | 09/19/09 | Approved |
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G. Highway

- | | | |
|---------------------------------------------------------------|----------|----------|
| 1. Assistant Engineer - #50120006 | 09/23/09 | Approved |
| 2. Medium Equipment Operator/Highway Worker II
- #50130018 | 09/23/09 | Approved |
| 3. Equipment Mechanic II - #50130006 | | Approved |

H. Purchasing

- | | | |
|----------------------------------------------------|----------|------------|
| 1. <i>Purchasing Clerk (temporary) - #10444003</i> | 09/21/09 | Approved * |
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*Note: These positions were not approved at the 10/01/09 Vacancy Review Committee; they were submitted to, and approved by, the Finance and Personnel Committee only on 10/06/09.

A motion was made by Legislator Santore to approve the above vacancies. The motion was seconded by Legislator Chalifoux with all in favor.

Committee Chairman Art Ospelt noted that savings to date on vacancies is \$1,011,201.94.

OTHER BUSINESS

Legislator Ospelt stated that at this time he will give the floor to Legislator Gearsbeck who requested same to address an issue. Legislator Gearsbeck asked that a resolution be prepared to get rid of health insurance all together for legislators currently receiving it. He explained that there are only 8 who receive it. Legislator Gearsbeck is one of the eight. Chairman Ospelt stated that there is currently no resolution addressing this and no one on the committee wanted to address it at this time. It was suggested to Legislator Gearsbeck by Committee Chairman Art Ospelt that he go down stairs to Personnel and terminate his own insurance coverage. Legislator Gearsbeck declined to do so unless the others do.

ADJOURN

Motion to adjourn by Legislator Doyle, seconded by Legislator Beardsley with all in favor. Meeting adjourned at 2:20 p.m.