

**COUNTY OF OSWEGO**  
**HEALTH AND HUMAN SERVICES COMMITTEE**

November 25, 2009

**PRESENT:**

Jack Proud, Chair  
Barbara Brown, Vice Chair  
Daniel Chalifoux  
Art Gearsbeck  
Margaret Kastler  
Doug Malone  
Morris Sorbello

**STAFF/GUESTS:**

Philip Church, County Administrator  
Kathleen Fenlon, Director of Youth Bureau  
Paul Kurtzman, Oswego Industries  
Frances Lanigan, Commissioner of Social Services  
Louella LeClair, Legislator  
Barry Leemann, Chairman of the Legislature  
Fred Maxon, Purchasing Director  
Dr. Dennis Norfleet, Interim Director of Public Health  
Robert Plenge, Social Services  
Milferd Potter, Legislator  
John Roy, Health Department  
Paul Santore, Legislator  
Larry Schmidt, Director, Office for the Aging  
Myron and Sue Pringle  
Jeanette Woodland, Administrative Secretary

=====  
A public service award was presented to Chief Warrant Officer Robert Cuyler, Hannibal, NY who served in Kosovo, Afghanistan, and Iraq and successfully served in the U.S. military while battling an intestinal illness and surgery while continuing to fly in a combat zone. He has received the Great Comebacks Tony Snow Public Service Award. A photo was taken of Chief Warrant Officer Cuyler with Committee members, his family, and Legislator Jack Beckwith, who nominated him for this award.

Attendance:

Committee Chair Proud called the meeting to order at 10:10 a.m.

Old Business:

Committee Chair Proud asked for a motion to approve the October 28, 2009, minutes

**Motion:** Legislator Sorbello

**Second:** Legislator Kastler

Minutes were approved, with all in favor.

Committee Business:

Chairman Proud advised a change in the order of the agenda. Larry Schmidt, Director of the Office for the Aging, will present his budget at the beginning of the meeting.

1. Purchasing - Bid/RFP Report

A. RFP #14-09 Senior Meals Program

Larry Schmidt reported that RFP #14-09 was solicited by e-mail to four vendors. One bidder, Oswego County Opportunities, was the only agency that responded. The bid was awarded to them with an increase (that they requested) of 3.12 percent over what they charged last year. Director Schmidt advised that the cost is comparable to last year as the amount was budgeted

to include breakfast and weekend meals that were eliminated, but the budgeted amount had not been adjusted. Recommendation is to award the bid to Oswego County Opportunities.

**Motion:** Legislator Gearsbeck made a motion to approve the recommendation to award bid to Oswego County Opportunities, Fulton, NY as presented.

**Second:** Legislator Brown

**Vote:** All in favor

Motion passed.

Budget Review - Office for the Aging

Larry Schmidt presented the 2010 Office for the Aging budget. There were no changes beyond what was earlier submitted.

**Motion:** Legislator Chalifoux made a motion to approve the 2010 budget submitted by the Office for the Aging department, as presented.

**Second:** Legislator Brown

**Vote:** All in favor.

Motion Carried.

## 2. Social Services

### A. Budget Modification Request

Frances Lanigan, Commissioner of Social Services, presented a Budget Modification request to transfer funds among Mental Hygiene accounts that are needed based on year-end projections to cover shortages in postage, holiday premium and retirement appropriations.

**Motion:** Legislator Brown made a motion to approve the Budget Modification Request, as presented.

**Second:** Legislator Kastler

**Vote:** All in favor

Motion passed.

Commissioner Lanigan shared a letter that was received from the NYS Office of Children and Family Services. Commissioner Lanigan read the summary portion of the letter as follows: Based upon our Case Review, we conclude that your PSA team is doing a good job, in the face of an increasing caseload and the current difficult economic climate that we all face state-wide. The professionalism and commitment of the PSA staff was evident. We commend your PSA team for its compliance with applicable regulations as well as for the qualities of good teamwork and problem solving that are evidenced by your staff. The letter was signed by Alan J. Lawitz, Director of Bureau of Adult Services.

## 3. Health Department

### A. Resolution – Appointment to Board of Health

Dr. Norfleet, Interim Director of Public Health, brought forth a recommendation to appoint a member to the Oswego County Board of Health. Recommendation is to reappoint Dr. Lewis E. Watson with a term to expire on December 31, 2015.

**Motion:** Legislator Chalifoux made a motion to reappoint Dr. Lewis E. Watson to the Oswego County Board of Health for a term to expire on December 31, 2015.

**Second:** Legislator Brown

County Administrator Church stated that a request by legislators is that we include in any board appointment where an individual resides. Dr. Watson resides in Pulaski, NY.

**Vote:** All in favor  
Motion passed.

4. Budget Reviews

A. Health Department

Dr. Norfleet presented the 2010 Health Department budget. He advised that his budget is reduced \$353,083 since last year. Dr. Norfleet mentioned that a position has been eliminated in the Special Education division and a Compliance Program Coordinator has been added. A Public Health Education position has been added through swine flu and Homeland Security grant funding.

**Motion:** Legislator Malone made a motion to approve the 2010 Health Department budget as it had been submitted.

**Second:** Legislator Gearsbeck

**Vote:** All in favor.

Motion Carried.

Legislator Brown asked about swine flu cases. Dr. Norfleet advised that there have been a handful of cases and that not everyone is tested. Those that have flu-like symptoms are assumed swine flu. Those that are hospitalized and very sick are tested. There have been no deaths.

Leg. Chair Leemann stated that he has observed both day and evening clinics and they have been very well run and organized. He commended Dr. Norfleet and his staff. Legislator Sorbello agreed.

B. Social Services

Commissioner Lanigan presented the 2010 Social Services budget. She stated that services and demand are up and that the budget is \$139,000 over last year. Commissioner Lanigan thanked Legislator's on behalf of herself and her staff as the past year has been very stressful. There were no changes beyond what is in the budget from what was earlier submitted.

**Motion:** Legislator Chalifoux made a motion to approve the 2010 Social Services Department budget as it had been submitted.

**Second:** Legislator Brown

At this time Legislator Gearsbeck made a motion to cut Commissioner Lanigan's salary for 2010 by \$6,000 to bring it back to the 2009 salary amount. Legislator Malone seconded that motion. County Administrator Church advised that the motion would be out of order as the Legislature adopted the salaries. This is in the Management Personnel Compensation Plan that the Legislator has already approved. Chair Proud asked if it was in the power of this committee to do this. County Administrator Church said that Finance and Personnel sets the

salaries this committee does not. Chair Proud advised that concerns of Legislator Gearsbeck and Malone would be noted but since this committee has no control over setting salaries the motion is inappropriate and out of order. Discussion continued with Legislator Gearsbeck stating that the DSS budget is up. Legislator Brown stated that it is up because of NYS retirement, new employees, and salaries.

County Commissioner Church asked for clarification in the motion as to whether the motion was to approve all three including Social Services, Employment and Training, and Mental Hygiene or just Social Services. Legislator Chalifoux/Brown agreed that the motion was for all three.

Legislator Gearsbeck asked for a roll call vote.

Vote: Legislator Brown – Yes  
Legislator Chalifoux – Yes  
Legislator Gearsbeck – No  
Legislator Kastler – Yes  
Legislator Malone – No  
Legislator Sorbello – Yes  
Legislator Proud – Yes

Yes – 5

No – 2

Motion Passed

C. Veterans

County Administrator Church presented the 2010 Veterans department budget. There were no changes beyond what was earlier submitted.

**Motion:** Legislator Malone made a motion to approve the 2010 Veterans Department budget as it had been submitted.

**Second:** Legislator Gearsbeck

D. Youth Bureau

Kathy Fenlon presented the 2010 Youth Bureau budget. There were no changes beyond what was earlier submitted.

**Motion:** Legislator Malone made a motion to approve the 2010 Youth Bureau budget as it had been submitted.

**Second:** Legislator Gearsbeck

**Vote:** All in favor.

Motion Carried.

Legislator Malone asked about the Camp Hollis fee schedule and lowering the fee. Ms. Fenlon stated that the beds have been 95 percent filled and that there was a slight change in the fee schedule where a second child in a family would be charged \$5.00 less. She also noted that Friends of Camp Hollis grants scholarships. County Administrator stated that the fee schedule was adopted at the last meeting and that it would be going to the next Finance and Personnel meeting.

E. Oswego Industries

Paul Kurtzman, Executive Director of Oswego Industries, Inc. gave a brief presentation of services offered to Oswego County residents. The funding amount requested from Oswego County is \$85,000, which is the same as last year.

**Motion:** Legislator Malone made a motion to approve the \$85,000 budget request for Oswego Industries.

**Second:** Legislator Sorbello

**Vote:** All in favor.

Motion Carried.

5. Resolution – Appointment of Department Heads

A. Resolution appointing Laurence Schmidt, Aging Services Administrator, for a term to coincide with the term of the Legislature

**Motion:** Legislator Chalifoux made a motion to appoint Laurence Schmidt Aging Services Administrator, for a term to coincide with the term of the Legislature

**Second:** Legislator Gearsbeck

**Vote:** All in favor.

Motion Carried.

B. Resolution appointing Dr. Dennis P. Norfleet, M.D., Director of Public Health for a term to coincide with the term of the Legislature

**Motion:** Legislator Gearsbeck made a motion to appoint Dr. Dennis P. Norfleet, M.D., Director of Public Health for a term to coincide with the term of the Legislature

**Second:** Legislator Chalifoux

County Administrator Church noted that the date of the resolution should read January 7, instead of January 10<sup>th</sup>. Resolution will reflect corrected date.

**Vote:** All in favor.

Motion Carried.

C. Resolution appointing Donna Kestner, Director of Veterans Services for a term to coincide with the term of the Legislature

**Motion:** Legislator Sorbello made a motion to appoint Donna Kestner, Director of Veterans Services for a term to coincide with the term of the Legislature

**Second:** Legislator Kastler

**Vote:** All in favor.

Motion Carried.

D. Resolution appointing Kathleen Fenlon, Director of the Youth Bureau for a term to coincide with the term of the Legislature

**Motion:** Legislator Kastler made a motion to appoint Kathleen Fenlon, Director of the Youth Bureau for a term to coincide with the term of the Legislature

**Second:** Legislator Brown

**Vote:** All in favor.  
Motion Carried.

Executive Session

A. Personnel Evaluations

**Motion:** Legislator Chair Leemann made a motion to go into Executive Session to discuss a Personnel matter.

**Second:** Legislator Chalifoux  
Motion Carried.

The Committee entered Executive Session at 11:26 a.m.

The Committee returned from Executive Session at 12:15 p.m.

Adjournment

**Motion:** Legislator Chalifoux motioned to adjourn the meeting at 12:15 p.m.

**Second:** Legislator Brown

**Vote:** All in favor

Motion carried.