

**COUNTY OF OSWEGO
FINANCE & PERSONNEL COMMITTEE**

February 2, 2010 – 2:00 pm
County Office Building, Oswego, NY
4th Floor Conference Room “E”

PRESENT:

Leg. Arthur Ospelt, Chair
Leg. Daniel Chalifoux, Vice Chair
Leg. Fred Beardsley
Leg. Shawn Doyle
Leg. Michael Kunzwiler (arrived 2:06)
Leg. Kevin Gardner

EXCUSED:

Leg. John Proud

MEDIA:

Carol Thompson, Valley News

STAFF/GUESTS:

Legs. Hayes, Martino, LeClair, Wilbur, Lockwood,
Mulcahey, Tresidder, Sorbello
Hon. Barry Leemann, Chairman of the Legislature
Philip Church, County Administrator
John Kruk, Oswego County Treasurer
Carol Alnutt, Personnel Director
Susan Pritchard, Personnel Department
Fred Maxon, Purchasing Director
Debbie Meyer, Probation Director
Frances Lanigan, Commissioner of Social Services
Reuel Todd, Sheriff
Kurt Ospelt, Highway Superintendent
David Turner, Dir. of Comm. Dev., Tourism & Planning
Bill Malone, Buildings & Grounds Superintendent
George Williams, County Clerk
Georgie Mansfield, Deputy County Clerk
Diane Oldenburg, Health Department
Myron & Sue Pringle
Wendy Falls, Chairman’s Office

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Committee Chairman Ospelt called the meeting to order at 2:00 pm.

1. Employee Recognition:

Susan Pritchard, Personnel Department was recognized for 15 years of service. Picture was taken in Legislative Chambers with committee members.

2. Minutes of December 1, 2009 and December 10, 2009:

Motion to approve: Legislator Chalifoux

Second: Legislator Beardsley

Vote: Unanimous, motion carried

3. Treasurer Report:

Report was provided by John Kruk, County Treasurer. A Capital Reserve Analysis as of December 31, 2009 was distributed to members. County Treasurer Kruk reported that there is a little over 13 million dollars in reserve, which is typical at this time of year. Mark See, Chief Accountant is currently closing out the books for 2009 and working on year end financials; final report will be available in March.

Mr. Kruk also reported that he was authorized to borrow 25 million dollars for the radio system, and is waiting on paperwork. A plan will be made in the near future of when to borrow the money. He would like to push it out as far as possible to prolong the debt service payment. Legislator Chalifoux inquired about the interest rate. County Treasurer Kruk responded that the BAN was 1¾ percent for the short term but wasn’t sure on the long term. There were no further questions.

4. Administrator Report:

Phil Church, County Administrator distributed a summary of updates in the Administrator's office. Administrator Church relayed the current major projects: tax status negotiations with Entergy and Constellation; DSS Child Protection Council; radio communications project; 2010 Capital Plan update; updating the county's Strategic Plan; replacement of Administrative Secretary; ongoing analysis of state budget impact and long-range county budget planning; researching options for the future of the old jail site and Stillwater Bridge (bridge options will be more limited since it's on the historical register); and participating in the development of a county-wide Literacy Coalition, where all human services agencies involved in literacy get together to devise ways to improve literacy within Oswego County.

Administrator Church also reported that he has been appointed to the NYS Association of Counties' Economic Development, Environmental and Rural Affairs Committee and will be attending the conference February 8 – 10; planning to come back with a report on the state budget for the Legislature and share any relevant information.

Also mentioned was that the 2010 budget will be on the website by the end of the week and that the fund balance will start to be moved into capital projects.

5. Resolutions:

- a) Resolution Increasing Authorization of Capital Project No.#22 – Bridge-Pendergast Road Over Hinmansville Creek

Motion to support resolution: Legislator Doyle

Second: Legislator Kunzwiler

Vote: Unanimous, motion carried

- b) Resolution Increasing Authorization of Capital Project No.#23 Bridge-Myers Road Bridge Over Black Creek

Motion to support resolution: Legislator Gardner

Second: Legislator Kunzwiler

Vote: Unanimous, motion carried

- c) Resolution Increasing Authorization of Capital Project No.#199 Bridge-County Route 54 Bridge Over Fish Creek

Motion to support resolution: Legislator Chalifoux

Second: Legislator Gardner

Vote: Unanimous, motion carried

- d) Resolution Establishing Capital Projects – Bridges (Capital Project #35 – Bridge-County Route 22 over North Branch Little Salmon River)

Motion to support resolution: Legislator Kunzwiler

Second: Legislator Beardsley

Vote: Unanimous, motion carried

- e) Resolution Authorizing Expenditure from Capital Reserve 16 – Bridges (Capital Project #35 – Bridge-County Route 11 Culvert over Slocum Creek)

Motion to support resolution: Legislator Kunzwiler

Second: Legislator Gardner

Vote: Unanimous, motion carried

- f) Resolution Increasing Authorization of Capital Project No. 131 – Board of Elections Relocation

Motion to support resolution: Legislator Kunzwiler

Second: Legislator Chalifoux

Vote: Unanimous, motion carried

- g) Resolution Accepting a Federal Aviation Administration Grant Establish a Capital Project to Perform the Construction Phase for the Rehabilitation for Runway 15-33 at the Oswego County Airport

Motion to support resolution: Legislator Beardsley

Second: Legislator Doyle

Vote: Unanimous, motion carried

- h) Resolution Authorizing Budgetary Modification Sheriff's Department to accept funding from the NYS Sheriffs' Association.

Motion to support resolution: Legislator Chalifoux

Second: Legislator Doyle

Vote: Unanimous, motion carried

- i) Resolution Authorizing Budgetary Modification Health Department – Recognize Funding and Transfer Funds for Obesity Grant

Motion to support resolution: Legislator Doyle

Second: Legislator Kunzwiler

Vote: Unanimous, motion carried

- j) Resolution Authorizing the Chairman of the Legislature to Enter into Agreement in Relation to the Snowmobile Trail Development and Maintenance Program and Authorizing Acceptance of Grant Monies and Budget Modification for the 2009-2010 Snowmobile Program

Motion to support resolution: Legislator Beardsley

Second: Legislator Doyle

Vote: Unanimous, motion carried

- k) Resolution Authorizing Budgetary Modification Department of Community Development, Tourism and Planning to use donated funding for expenses related to hosting the Oswego County Pro-Am Tournament

Motion to support resolution: Legislator Gardner

Second: Legislator Kunzwiler

Vote: Unanimous, motion carried

- l) Resolution Correcting an Error in Essential Fact on the Tax Rolls for the Town of Amboy

Motion to support resolution: Legislator Kunzwiler

Second: Legislator Chalifoux

Vote: Unanimous, motion carried

- m) Resolution Fixing Time and Place for Public Hearing Relative to Proposed County of Oswego Local Law No. 2 of the Year 2010 “A Local Law Providing for the Salaries of Certain County Officers for the County of Oswego”

Motion to support resolution: Legislator Doyle

Second: Legislator Chalifoux

Vote: Unanimous, motion carried

6. Purchasing:

- a) Resolution Establishing a Prequalified Listing of Certain Professional Services

Motion to support resolution: Legislator Doyle

Second: Legislator Gardner

Vote: Unanimous, motion carried

In response to an inquiry by Legislator Sorbello, Purchasing Director Fred Maxon responded that companies can be added as they are qualified; the list is just refreshed annually.

- b) Resolution Authorizing Budgetary Modification Purchasing Department

Fred Maxon, Purchasing Director briefly explained the reason for the request is to cover an additional five hours per week for one clerk while the other clerk is on a leave of absence.

Motion to support resolution: Legislator Doyle

Second: Legislator Beardsley

Vote: Unanimous, motion carried

- c) Letter to State Representatives

Purchasing Director, Fred Maxon requested that the committee support a letter being sent to state representatives in support of nine Mandate Reform Initiatives that will provide greater procurement flexibility to local governments.

Motion to support request: Legislator Beardsley

Second: Legislator Doyle

Vote: Unanimous, motion carried

7. Personnel:

- a) Resolution Authorizing Budgetary Modification Department of Personnel – 2010 County Obligations

Carol Alnutt, Director of Personnel explained that the resolution is to divide money into sub accounts so invoices can be paid. Administrator Church stated that this is a practice that has been done for years and will be changed for next year’s budget with the sub-accounts already broken out.

Motion to support resolution: Legislator Doyle

Second: Legislator Kunzwiler

Vote: Unanimous, motion carried

- b) Vacancy Reports/Employee Counts/Employees on Leaves of Absence

Committee Chairman Ospelt stated that money is being saved by replacing retirees at a lower rate of pay and waiting to fill vacant positions.

c) Vacancy Review Requests

Committee Chairman Ospelt grouped all requests together into one vote.

Motion to support resolution: Legislator Kunzwiler

Second: Legislator Doyle

Vote: Unanimous, motion carried

d) Executive Session – “Collective Negotiations pursuant to Article 14 of the Civil Service Law (the Taylor Law)”

Motion to go into Executive Session: Legislator Kunzwiler

Second: Legislator Chalifoux

Vote: Unanimous, motion carried

The Committee went into Executive Session at 2:20 pm.

The Committee adjourned at 2:45 pm.