



## OSWEGO COUNTY LEGISLATURE

---

County Office Building • 46 East Bridge Street • Oswego, NY 13126  
Phone (315)349-8230 • Fax (315)349-8237 [www.oswegocounty.com](http://www.oswegocounty.com)

**TO:** Leg. Kevin Gardner, Vice Chair; Leg. Daniel Chalifoux; Leg. David Holst;  
Leg. Linda Lockwood; Leg. John Martino; Leg. Jake Mulcahey

**FROM:** Leg. James Oldenburg, Chair

**SUBJ:** **Infrastructure and Facilities Committee Meeting**

**DATE:** April 19, 2012

**Tuesday, April 24, 2012**  
**2:00 p.m.**  
**4<sup>th</sup> Floor Conference Room "E"**  
**County Office Building**

### AGENDA

(Tentative)

1. Approval of Minutes
  - A. March 27, 2012
  - B. April 12, 2012
2. Buildings & Grounds
  - A. Capital Project Request – Asbestos Testing (awaiting estimate)
  - B. DSS Building Update
  - C. Bunner Street Solar Project
3. Bid Results

# DRAFT

## COUNTY OF OSWEGO INFRASTRUCTURE AND FACILITIES COMMITTEE

March 27, 2012-- 2:00 P.M.  
County Office Building, Oswego, NY  
4<sup>th</sup> Floor Conference Room "E"

### PRESENT:

Leg. James Oldenburg, Chair  
Leg. Kevin Gardner, Vice Chair  
Leg. David Holst  
Leg. Linda Lockwood  
Leg. John Martino  
Leg. Dan Chalifoux  
Leg. Jacob Mulcahey

### STAFF/GUESTS:

Legs. Proud and Tresidder  
Chairman of the Legislature Fred Beardsley  
Philip Church, County Administrator  
Bill Malone, Buildings & Grounds Superintendent  
Kurt Ospelt, Highway Superintendent  
Bruce Bisbo, Airport Manager  
Frank Visser, Solid Waste Director  
Steve Loadwick, Audit Director  
Fed Maxon, Purchasing Director  
Rich Mitchell, Oswego County Attorney  
Janet Clerkin, Promotion and Tourism  
John DeHollander, District Manager, Soil & Water Conservation District  
Betsy Sherman-Saunders, Deputy Clerk of the Legislature  
  
Paul Santore  
Sue Pringle

### EXCUSED:

### MEDIA:

Aaron Curtis, The Palladium  
Times

---

Committee Chair Oldenburg called the meeting to order at 2:00 PM.

#### 1. Minutes of February 28, 2012:

**Motion to Approve the Minutes:** Legislator Chalifoux

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

#### Minutes of March 15, 2012:

**Motion to Approve the Minutes:** Legislator Chalifoux

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

#### 2. Highway:

##### A. **2012 Paving Project**

Highway Director Kurt Ospelt gave a report regarding the 2011/2012 paving projects. The total number of 2011 left over miles to be paved is 64.90; total number of miles to be paved for 2012 is 26.05; totally 90.95 miles for 2011/2012. The price of asphalt as of April 2012 is \$2.84 per gallon; the index for asphalt will increase every month so the number of miles paved will decrease this year. Legislator Lockwood pointed out that in the report the location "from the county jail to Minetto" the town should be Volney, not Scriba.

##### B. **Resolution – NYSDOT Undertaking**

Director Ospelt asked for support for a resolution authorizing the chairman of the Legislature to execute an undertaking to the New York State Department of Transportation for various county highway projects in connection with work affecting state roadways. Any current highway Work Permit issued under the previous

# DRAFT

undertaking will remain valid. The permit, PERM 1, asks that if the county does any work in the State Right of Way then the county is responsible to put things back the way they were. Director Ospelt explained that this is a 20 year contract.

**Motion to accept resolution:** Legislator Gardner

**Second:** Legislator Martino

**Discussion:** Legislator Mulcahey asked how much the permit costs. Director Ospelt explained that it doesn't cost anything.

**Vote:** Unanimous, motion carried

## C. Proposed Lease of 100'x100' parcel to the Town of Parish Dill Pickle Alley

County Attorney Rich Mitchell explained the County of Oswego acquired two tax parcels on Dill Pickle Alley last year along the entrance to the County Highway Facility. The county has decided to keep these parcels for county use by the highway department including the structures on one of the parcels. The other parcel, Tax Map Number: 173.19-02-36 is vacant and is also adjacent to the Town of Parish Highway Garage. The county met with the Town Supervisor and Highway Superintendent and the town requested to lease this vacant land for sand storage and highway equipment for a period of two years. Director Ospelt said that all the interested parties are on board with this. County Attorney Mitchell explained that this is a lease. Legislator Oldenburg suggested charging if it is a lease.

**Motion to approve lease for \$1.00:** Legislator Holst

**Second:** Legislator Chalifoux

**Vote:** Unanimous, motion carried

## 3. Bid Results

Purchasing Director Fred Maxon reported the BID and RFP results

### • **BID 7-12 Land Lease**

Oswego County solicited bid #7-12 with assistance from Cornell Cooperative Extension, legal advertising and the Purchasing Website. Purchasing opened one bid on Tuesday, March 20, 2012. Purchasing staff evaluated the submitted bid. Purchasing consulted with Solid Waste, the County Attorney, and representatives from Oswego County Soil and Water to make a recommendation for award of a lease. The Whitney bid came in at \$800.00 annualized (not the 'per acre' as requested). The county has requested a plan for crop rotation and Whitney did not include that. John DeHollander, District Manager, Soil & Water Conservation District explained that it is adequate for the use of the property. He added that Whitney is a good farmer and will rotate crop every 2 – 3 years. County Attorney Rich Mitchell explained that this is a cash lease and there is no cost to the county, the taxes will be paid for by Alan Whitney. Legislator Oldenburg asked how many years the lease is for. Director Maxon replied five years.

**Motion to approve Bid #7-12 Land Lease:** Legislator Holst

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

### • **Bid 8-12 Oswego Transfer Station Rehabilitation**

Oswego County solicited bid #8-12 by direct mail to 7 firms through Barton and Loguidice (design team), legal advertising and the Purchasing Website. Purchasing opened 3 bids on Thursday, March 15, 2012. The bids met all the specs and followed purchasing procedures. EIF Construction of Fulton submitted a bid of \$182,043.75. Purchasing, Barton and Loguidice and Solid Waste staff evaluated the submitted bids. Purchasing recommends awarding the bid to EIF Construction for the \$182,043.75. Legislator Lockwood asked why there was such a financial difference in the bids. Director Maxon replied that Barton and Loguidice (who has been consulting with the

# DRAFT

department) explained that the bids should be around \$100,000.00 - \$200,000.00; the other two bids were considered high.

**Motion to approve Bid #8-12 at \$182,043.75 to EIF Construction:** Legislator Chalifoux

**Second:** Legislator Lockwood

**Vote:** Unanimous, motion carried

- **Bid #9-12 Equipment Rental**

Oswego County solicited bid #9-12 by direct mail to 19 vendors, legal advertising and the Purchasing Website. Purchasing opened 11 bids on Friday, March 23, 2012.

Purchasing recommends award to the firms at the prices they have bid. (Attachment)

**Motion to approve Bid #9-12 for Equipment Rental:** Legislator Gardner

**Second:** Legislator Chalifoux

**Vote:** Unanimous, motion carried

- **Bid #10-12 Pipe/Arch**

Oswego County solicited bid #10-12 by direct mail to 9 vendors, legal advertising and the Purchasing Website. Purchasing opened the bids on Friday, March 23, 2012.

Purchasing recommends an award to Chemung Steel for the price of \$22,084.00.

**Motion to approve Bid #10-12 Land Lease:** Legislator Chalifoux

**Second:** Legislator Martino

**Vote:** Unanimous, motion carried

- Director Maxon discussed the Ferrous Bid from last month. He explained that there have been some problems with Crosby Hill Auto Recycling entering into the contract. They haven't shown proof of insurance, which is required. Director Maxon said that he has a letter ready to be sent. He is requesting that the bid be awarded to Weitzman out of Owego, the second lowest bidder, in order to move this project forward. Their quote is market based so the price will go up and down with the market. Legislator Chalifoux asked if the scope of the bid was being changed. Solid Waste Director Frank Visser replied no, it is the same bid.

**Motion to send the letter to Crosby Hill Auto Recycling, give them five days to respond and if they don't award the contract to Weitzman:** Legislator Gardner

**Second:** Legislator Chalifoux

**Vote:** Unanimous, motion carried

#### 4. Buildings and Grounds

##### A. **DSS Building Update**

County Administrator Church explained that a small amount of asbestos has been found in the Department of Social Service's building. He added that an air quality test was done and there is no asbestos in the air. The ceiling tiles tested between 0 – 1.9%.

Federal regulations consider any amount over 1% to be "regulated". This means that the county must create a maintenance and safety plan and/or conduct an abatement project.

There are pros and cons to each option. If abatement is done then the DSS staff will have to temporarily move to another facility, it is costly up front, but the entire project would be completed in about 2-3 weeks. If it is decided to do maintenance to replace the tiles that are showing asbestos, in the short term this would be less expensive and staff could stay in the building, however, each time a project needs to be done then a certified asbestos contractor would need to be hired. In the long run this could be more expensive because a certified asbestos contractor would need to be hired anytime work involves the ceiling tiles (HVAC and telephone cables are run through the ceilings) and distracting to

# DRAFT

employees because asbestos safety measures would need to be taken every time work is being done in the building.

He added that Buildings and Grounds is researching files to see if these ceiling tiles are located in any of the other county buildings. The work that is being done at the DSS building has been seized until there is a plan in place for the asbestos removal. County Administrator Church is putting together a work group to make recommendations as to what next steps need to be. They will evaluate options and cost estimates. Temporary space for DSS is also being researched. He added that a mobile unit trailer is something that can be used to plug in all computers and it is connected to the state database.

County Administrator Church said that Commissioner Heffner has met with all the employees and the two unions. He added that if legislators are comfortable talking to the press that is fine, otherwise ask the press to call either Commissioner Heffner or County Administrator Church.

Legislator Mulcahey asked if it is possible to section off areas and clean up one section at a time. County Administrator Church explained that cross contamination can happen and there is a limit as to how many tiles can be taken down at the same time. He added that each section would take 2-3 weeks, the same amount of time to complete the entire project. Legislator Mulcahey suggested building a drop soffit and running sheetrock up to the top of the ceiling to prevent the cross contamination.

County Attorney Mitchell explained that the state will reimburse up to 75% of the lease if DSS has to be temporarily moved. Legislator Mulcahey asked how old the tile was. County Administrator Church said they were not sure of the exact age. He explained that the tiles could have been manufactured prior to asbestos being illegal to use.

Legislator Martino asked who will do the testing. County Administrator Church replied Churchill Environmental. He added that they do not do the abatement they just do the testing. Legislator Mulcahey asked if the company that put the tiles in would be criminally liable for selling the tiles to the county. County Attorney Mitchell replied that this is in the older part of the building so it is very possible that asbestos tiles were still being used when that was built. Legislator Oldenburg commended the county staff for their quick response to this issue. He added that all the employees that were affected were contacted right away and air samples were done immediately.

## 5. New Business

Buildings and Grounds Director Bill Malone said the solar project at Bunner Street should be producing power within the next two weeks. He also said that the three speed drives at the public safety building that have gone bad are being replaced and Director Malone is hoping that NYSERDA or National Grid will grant \$5,000.00 to the County for this project.

Director Visser explained that the fire department in conjunction with the training school will be conducting some high building training at the Oswego Transfer Station.

Chairman Oldenburg asked for a motion to into Executive Session to discuss pending litigation between JWJ and Oswego County.

**Motion to go into Executive Session at 2:42 PM:** Legislator Gardner

**Second:** Legislator Martino

**Vote:** Unanimous, motion carried

# DRAFT

**Motion to go back into open session at 2:57 PM:** Legislator Gardner

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

6. **Adjournment:**

**Motion made to Adjourn the Meeting:** Legislator Mulcahey

**Second:** Legislator Holst

**Vote:** Unanimous, motion carried

Meeting adjourned at 2:58 PM.

**DRAFT**  
**COUNTY OF OSWEGO**  
**INFRASTRUCTURE AND FACILITIES COMMITTEE**  
**Special Meeting**

April 12, 2012 – 6:45 p.m.  
County Office Building, Oswego, NY  
4<sup>th</sup> Floor Conference Room “E”

**PRESENT:**

Leg. Kevin Gardner, Vice Chair  
Leg. Daniel Chalifoux  
Leg. David Holst  
Leg. Linda Lockwood  
Leg. John Martino  
Leg. Jacob Mulcahey

**STAFF/GUESTS:**

Fred Maxon, Purchasing Director  
David Turner, Planning Director  
Wendy Falls, Clerk of the Legislature

**EXCUSED:**

Leg. James Oldenburg, Chair

---

Committee Vice Chair Gardner called the meeting to order at 6:45 p.m.

**1. Resolution Awarding Design/Building Contract for Renovation of the Bunner Street Health Complex HVAC System**

**Motion to approve:** Legislator Chalifoux

**Second:** Legislator Martino

**Vote:** Unanimous, motion carried

**2. Adjournment:**

**Motion made to adjourn the meeting:** Legislator Chalifoux

**Second:** Legislator Martino

**Vote:** Unanimous, motion carried

Meeting adjourned at 6:47 p.m.



## OSWEGO COUNTY PURCHASING DEPARTMENT

County Office Building • 46 East Bridge Street • Oswego, NY 13126  
315-349-8234 Fax 315-349-8308 [www.oswegocounty.com/purchasing](http://www.oswegocounty.com/purchasing)  
Fred M. Maxon, Director

**TO:** Infrastructure and Facilities Committee  
**FROM:** Purchasing Director, Fred M. Maxon  
**DATE:** April 12, 2012  
**RE:** Bid & RFP Results

### **BID 6-12 Bunner Street HVAC Renovation**

Oswego County solicited bid # 6-12 by direct mail to 12 vendors, legal advertising and the purchasing Website. 6 potential vendors attended a pre-bid meeting and walkthrough on March 14. Purchasing opened 2 bids on Friday, April 6, 2012. These are summarized below:

Bidder	Office Address	Amount
O'Brien and Gere	Syracuse NY	\$650,000
C&S Companies	Syracuse NY	\$589,400

These bids met all specs and procedures. The C&S Companies Inc. of Syracuse submitted the low bid of \$589,400.

Purchasing and Community Development, Planning and Tourism staff and our project consultant from Miller Engineers, evaluated the submitted bids. Purchasing recommends an award of a contract to C&S Companies Inc. for the price quoted, \$589,400.



# OSWEGO COUNTY PURCHASING DEPARTMENT

County Office Building • 46 East Bridge Street • Oswego, NY 13126  
315-349-8234 Fax 315-349-8308 www.oswegocounty.com/purchasing  
Fred M. Maxon, Director

**TO: Infrastructure and Facilities Committee**  
**FROM: Purchasing Director, Fred M. Maxon**  
**DATE: April 24, 2012**  
**RE: Bid & RFP Results**

### BID 12 – 12 TIMBER AT OSWEGO AIRPORT

Oswego County solicited bid # 12-12 by direct mail to multiple vendors, legal advertising and the Purchasing Website. Purchasing received no bids. Purchasing and Soil and Water staff are discussing next steps. Additional outreach to the usual timber bidders is being performed.

### BID 13 – 12 5 CU YD LOADER

Oswego County solicited bid # 13-12 by direct mail to 12 vendors, legal advertising and the Purchasing Website. Purchasing will open bids on Thursday April 19, 2012. These will be evaluated and a recommendation for award will be brought to committee, April 24.

### BID 14-12 CONCRETE BOX CULVERT

Oswego County solicited bid # 14-12 by direct mail to 12 vendors, legal advertising and the Purchasing Website. Purchasing will open 5 bids on Friday, April 13, 2012. These are summarized below:

Bidder	Office Address	Amount/ Delivery
Jefferson Concrete	Watertown NY	\$ 36,107.50/ 30days
Husted Concrete	NY Mills NY	\$50,149/85 days
Kistner Concrete	E Penbroke NY	\$34,944/40-60 days
Fort Miller Group	Greenwich NY	\$34,325 / +or- 30days
Binghamton Precast	Binghamton NY	\$34,979/ 25+ days

Purchasing and Highway staff evaluated the submitted bids. Purchasing recommends an award of a purchase order to Fort Miller Group for the price quoted.

### BID15-12 STEEL MATERIALS

Oswego County solicited bid # 15-12 by direct mail to 9 vendors, legal advertising and the Purchasing Website. Purchasing opened 3 bids on Friday, April 13, 2012. These are summarized below:

Bidder	Office Address	Amount
Steel Sales Inc	Sherburne NY	CP#78 - \$46,791 CP#80 - \$13,825 Del – 30-60 days
Chemung	Elmira NY	CP #78 - \$48,276 CP #80 - \$13,761 Del – 14-21 days
US Bridge	Cambridge OH	CP#78 - \$60,182 CP#80 – 19,622 Del – 90 days

Purchasing and Highway staff evaluated the submitted bids. Purchasing recommends an award of a purchase order to Steel Sales Inc. of Sherburne for the prices quoted.

**BID 17-12 TRAILER - LIVE BOTTOM**

Oswego County solicited bid # 17-12 by direct mail to 14 vendors, legal advertising and the Purchasing Website. Purchasing will open bids on Monday April 23th, 2012. The bids will be summarized and brought to committee for award on April 24.

**BID 18-12 FLEET FUELING – PARISH and PULASKI**

Oswego County with assistance from Barton and Loguidice solicited bid # 18-12 through legal advertising and the Purchasing Website. Purchasing will open bids on Friday April 20th, 2012. These will be summarized and a recommendation for award brought to committee on April 24.